



## Utility Operator II

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### JOB SUMMARY:

Reporting to the Public Works Foreman, the Utility Operator II position is responsible for performing duties related to the operation of the District, including the operation and maintenance of Water or Wastewater facilities. This position involves the performance of a wide variety of work, occasionally of a complex nature.

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### DUTIES AND RESPONSIBILITIES:

1. Be responsible on a regular basis for the operation and maintenance of municipal water or wastewater infrastructure, including water supply and distribution, and sewage collection and treatment, as qualified.
2. Be available for call-out to emergencies in the municipal infrastructure system as required;
3. Assist with the timely and economical implementation of public works projects to satisfy established designs;
4. Assist with the timely and economical connection of users to municipal sewer and water systems in accordance with regulated public health standards;
5. Assist with effective inventory control in relation to materials/goods associated with the municipal infrastructure;
6. Assist with the development and maintenance of effective records for municipal infrastructure;
7. Perform the duties of other Public Works classifications as required and where qualified to ensure the efficient operation of the Public Works Department.
8. Perform other duties and responsibilities as assigned.

### REQUIRED KNOWLEDGE AND SKILLS:

- Thorough knowledge of all municipal infrastructure including construction, operation and maintenance of roads, water, sewer, and drainage facilities.
- Thorough knowledge of the technology, materials, techniques, and standards involved in municipal infrastructure projects.
- Thorough knowledge of the municipal organization, its objectives and practices.
- Ability to work effectively and efficiently with other employees.
- Ability to deal tactfully and professionally with both internal and external contacts in order to maintain effective working relationships, and to provide information and assistance to the public when required.
- Ability to interpret and follow a work schedule.
- Ability to work from written or verbal instructions.
- Ability to establish priorities and set and meet objectives.
- Excellent interpersonal skills and the ability to supervise and mentor others.

**MINIMUM REQUIREMENTS:**

- Completion of Grade 12 or equivalent.
- Experience in operation and maintenance of municipal infrastructure works, or other equivalent combination of training and experience, preferably in a municipal environment.
- A valid Class 5 BC Driver's License or equivalent with clean drivers abstract.
- Possess a valid EOCP Level 2 designation or equivalent for at least one of: Water Distribution (WD), Sewer Collection (WWC), Water Treatment (WT) or Sewer Treatment (WWT).
- If a position is available and the minimum requirements of the position are met, a Utility Operator I may move up to a Utility Operator II upon achieving an EOCP Level 2 designation.

**PREFERRED TRAINING AND EXPERIENCE:**

- Preference given for current Occupational First Aid Level 1 certificate or equivalent
- Preference given for a working knowledge of WHMIS regulations and WorkSafeBC procedures.

**POSITION STATUS:**

- This is a CUPE union position.
- Wages and benefits as per the Collective Agreement. This position will be paid at the Utility II rate.

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This description contains the elements necessary for the identification and evaluation of the job. It is not an exhaustive list of the duties to be performed.

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