



District of Lillooet

615 Main Street • PO Box 610 • Lillooet, BC V0K 1V0
P. 250.256.4289 • F. 250.256.424288 • cityhall@lillooetbc.ca • www.lillooetbc.ca

Election Officials

2022 District of Lillooet General Local Election Casual, Non-Union

Do you enjoy working with the public and supporting a team? The District of Lillooet is currently looking for election officials to facilitate voting in the 2022 Municipal Election on October 5, 2022 & October 15, 2022.

Positions Available

Registration Officers: responsible for registering Resident and Non-Resident Electors, verifying identifications, explaining the voting process, issuing ballots and assisting with the ballot counting.

Traffic Officers: responsible for removing campaign signage from within 100m of the voting place, directing voters to the registration table, directing voters from the voting booths to the ballot boxes, making sure voters leave the voting area after they vote and assisting with the ballot counting, and facilitating any COVID-19 safety protocols that may be applicable at the time.

Employment Eligibility

- Be 18 years of age or older;
- Be eligible to work in Canada;
- Be responsible for their own transportation to and from the voting place;
- Attend a mandatory training session (Date to be determined);
- Not be related to any candidate running for office in the general election;
- Not be actively working for any election campaign or any candidate; and
- Be available to work extended hours for the Advance Voting Opportunity on Wednesday October 5, 2022 and on Election Day – Saturday, October 15, 2022.

Required Knowledge, Skills, and Abilities

- To be an impartial and neutral representative on the election team;
- To have excellent verbal communication skills;
- To have basic English literacy and language skills (the person does not have to be a native speaker but should be able to communicate adequately);
- To have basic arithmetic and analytical skills;
- To understand and follow oral directions, written instructions, or checklists;
- To have the stamina and patience to interact with a variety of people throughout a very long day;

- To do repetitive work accurately and efficiently;
- To conduct themselves in a professional and efficient manner;
- To act responsibly and exercise good judgment;
- To have good attention to detail;
- To have good interpersonal skills for dealing with variety of people;
- If a presiding election officials, to have some experience supervising people.
- To be able to communicate orally in another language (not required); and
- To be able to communicate in writing in another language (not required).

Work Dates

Mandatory Training Session:

- Held between September 26 and October 4th.

Optional Advanced Voting Day:

- October 5, 2022

Mandatory Election Day:

- October 15, 2022

Pay Rate

Election Officials will be paid \$20/hour.

How to Apply

If you are interested in working at the 2022 Municipal Election, and you meet the employment eligibility requirements, please submit a copy of the Election Official Application available at www.lillooet.ca or for pick-up at the Municipal Hall, 615 Main Street, during regular business hours.

Submit your application to:

In person: Kevin Taylor, Chief Election Officer
615 Main Street, Lillooet, BC V0K 1V0

Via Email: elections@lillooet.ca

Deadline to submit application:

All interested applicants must complete and submit their application form by 4:30 p.m. Friday, August 12, 2022.

Thank you for your interest in working the 2022 Municipal Election; however, only candidates selected for further consideration will be contacted.